



**North Central** LLEN



**STRONG FAMILIES**  
**STRONG CHILDREN**  
BULOKE & LODDON

## **Position Description • Early Years Facilitator Strong Families, Strong Children Buloke & Loddon (0-8 years)**

**Employment type: 0.6 FTE (negotiable)**  
**Fixed Term contract: 1 year with potential extension**

**Salary Range: \$65,000 - \$75,000 (Salary Packaging available)**

***Are you passionate about all children having the best start to life regardless of their circumstances?***

***Are you inquisitive about how the service system & rurality impacts on outcomes for young children?***

***Are you an instrument of change at the systems level with the aim of creating better opportunities for children at risk of vulnerability?***

***If you are deeply curious, a great relationship builder and a leader when it comes to teamwork and partnerships, this may be the position you are seeking.***

If so, consider joining the North Central Local Learning and Employment Network (NCLLEN) and working alongside others with a common passion for making a difference to the lives of young children and families.

This role is for someone who is excited about using their experience and creativity to contribute to the further development of a new program that will deliver innovative outcomes focused responses to children, families and carers who may be living with complex challenges in the Buloke and Loddon Shire.

The Early Years Facilitator will partner directly with families, carers and services to identify needs and navigate and link into the support they need to enable a stronger connection to education, including early years services, and community.

This is a leadership role supported by a strong cross-sectorial partnership with the Buloke and Loddon Shires, including Shire Council, government departments, child & family services, health organisations and schools.

The Early Years Facilitation role is not a new 'service' in the traditional sense; rather it focuses on building pathways and networks by increasing the coordination of service supports that can be delivered and accessed by children and families in Buloke and Loddon.

It does this by using the learnings of each family to change the service system to better meet the needs of all children and their families.

# About the North Central LLEN



**North Central LLEN** est. 2002

## OUR VISION:

All children and young people are confident, resilient, and thrive in education, work and life.

## OUR MISSION:

To create opportunities for children and young people to be confident, resilient and thrive in education, work and life by:

- ensuring children, young people and their families get the support they need when they need it,
- fostering quality partnerships and connections, and
- advocating for strong equitable communities.

## OUR VALUES:

**Integrity:** We are knowledgeable, ethical, trusted, respected, accountable, and authentic

**Equity:** We operate in a transparent and respectful manner, we are inclusive, and have social justice at the heart of what we do

**Collaboration:** We form partnerships, develop networks, we are connected and connecting, and actively advocate for (and with) young people

**Innovation:** We are strategic, creative, curious, resourceful, dynamic, and effective in our work



## WHERE:

The North Central LLEN works across the Shires of Loddon, Buloke, and the community of St Arnaud in the Northern Grampians Shire.

## WHAT WE WILL DO:

Our priority is to support children and young people and their families, particularly those experiencing rural, social or economic disadvantage through programs and initiatives that build:

- **Solid Foundations (0-8)**
- **Resilient Middle Years (9-15)**
- **Strong Careers and Pathways**
- **Confident Youth Voice**

TO DO THIS, WE WILL FOCUS ON:

Amplifying Voices	Fostering Connections	Growing Capacity	Expanding Knowledge	Creating Solutions
Empowering children and young people to actively participate and be heard	Developing partnerships and networks that make a difference	Building on knowledge and expertise across the region	Engaging and supporting research to inform and advocate	Facilitating systems change and a culture of continuous improvement

# About the Strong Families, Strong Children Program

## Strong Families Strong Children - Loddon CHARTER

### What we'll do

#### Our Vision

For all children in Loddon Shire to start school ready to learn

#### Outcomes

- All children arrive at school ready for learning
- All children have a voice and influence
- All children are happy and enjoy healthy lifestyles

#### Priorities

- Change the way services work so it is easier for families to get what they need
- Resource and support services in partnering with families
- Help children to live in safe, caring and supportive families
- Support children to have the best start in life and be ready for learning
- Improve social, emotional and mental health and wellbeing of children & their parents & carers
- Increase voice, influence and participation of children and families in Early Year's activities
- Improve family knowledge and confidence to access the supports they need - when they need it
- Raise family and community expectations of education

### How we'll do it

#### Earliest Support

We will invest in the early years of children's lives by enabling children, families and the community to break the cycle of disadvantage.

#### Co-design for Maximum Impact

We will ask families what they need and do our best to provide this in a way that works best for children and families.

#### Strong Connections & Partnerships

We will develop quality connections, conversations and relations with children, families and services. We will join forces to work on making it easier for families to get the support they need when they need it.

#### A Flexible & Responsive Model

We will share our resources and expertise to ensure services bend to meet the needs of families. We believe it is our responsibility to change to be there for families and not the other way around.

#### Stronger Families

We will increase the voice, participation and influence of children and families and always prioritise their wellbeing. Our work and the changes we need to make will be based on what children and their families tell us is needed to make the service system better for local families.

#### Outcomes Based Accountability

We will measure our progress against our goal of children and their families getting a better deal when it comes to support services and challenge whether anyone is better off.

### How we'll know if we've made a difference

- Maternal Child Health, Kindergarten, Playgroup and School attendance in the early years will improve
- More children will be on track developmentally when they start school. We will measure this against the Australian Early Development Census (AEDC)
- More parents and carers will tell us they are feeling confident about knowing what is needed for their children and how to access or provide for this
- More children will be living safely with their families. Fewer children will need statutory intervention by Child Protection Services
- More families will tell us the service system is easy to access



**STRONG FAMILIES  
STRONG CHILDREN**

For more information please contact  
Susie Hawke, Early Years Facilitator on  
0418 811 414 or [s.hawke@ncllen.org.au](mailto:s.hawke@ncllen.org.au)



NCLLEN staff need to be able to contribute to an organisation that prides itself on:

- Working with and for children and young people to enhance education, wellbeing and employment opportunities in ways that matter to them
- Linking stakeholders and driving agendas through strong and sustained partnerships
- Sharing knowledge and promoting innovation
- Being a great place to work

## Key Selection Criteria

Combined with your excellent interpersonal, communication and leadership skills, you will also possess the following:

### Essential:

- A formal qualification in Social Work, Education, Early Childhood, Community Services, Allied Health or equivalent
- Demonstrated knowledge and commitment to best practice guidelines for working with children and families with complex needs
- Demonstrated project and time management skills
- Strong relationship building, communication and collaboration skills
- A proven track record of quality practice, including the application of a strength-based approach to partner with families
- Demonstrated capacity to work in a culturally competent, *gender aware*, sensitive and respectful manner
- Proven ability to critically reflect, apply theoretical frameworks and refer to research and literature to inform case practice and decision-making
- Working with Children Check & Victorian Driver's License

### Desirable:

- Experience in and understanding both the challenges and opportunities in rural communities
- Demonstrated knowledge of specialist programs and services to ensure the timely and effective information and referral for children and families: for example, family violence, homelessness, poverty, trauma, substance abuse, mental health issues and disability.

The role is in the Buloke and Loddon Shires; a work-related vehicle is supplied and flexibility of workplace is available. The North Central LLEN is an equal opportunity employer and provides flexible working arrangements. Successful applicants are subject to a satisfactory criminal record check prior to employment.

## How to Apply

Interested applicants should email or post the following:

- A cover letter indicating your interest in the role
- A Curriculum Vitae with relevant qualifications and work history
- A response to the Selection Criteria (no more than two pages) featuring where possible examples of your achievements against the criteria

Email: Subject line: 'Applicant SFSC' to [officemanager@ncllen.org.au](mailto:officemanager@ncllen.org.au)

OR

Post: Attention: Office Manager  
Confidential - Early Childhood Facilitator Position  
PO Box 12, Charlton, VIC 3525

**Applications close  
on 8 March 2021**